



Port Townsend High School  
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PTHS Website: <http://highschool.ptschools.org/>

**Course Syllabus**  
**Academic Support**  
**Essential Skills**



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## **Academic Support/ Essential Skills:**

### **Post-Secondary Transition and Study Skills**

*2019-2020*

### **General Course Outline**

**Major Themes:** Post-Secondary Transition Skills, Study Skills, Problem Solving Strategies, Resources, and Organization for reading, writing, math and other curriculum areas.

**Common Core State Standards:** *Listening, Speaking, Written Expression, Reading, Math Reasoning, and/or Math Calculation*

### **Course Description:**

This course is designed to work on your individual post-secondary transition plan and individual goals, in addition to supporting your academic course work. During this course you will work on improving your skills in reading, writing, math and organization of your work (and any other content area) and you to work on your Transition and Post-Secondary skills. The study skills, resource strategies, and post-secondary transition skills introduced and developed will help create a positive academic and post-secondary transition and achievement.

### **You will need to bring:**

- ❖ Willingness to try
- ❖ Willingness to make mistakes
- ❖ Willingness to take risks
- ❖ Willingness to have an open mind

### **Materials to have ready:**

- ✓ Binder
- ✓ Planner
- ✓ Highlighter
- ✓ Blue or Black ink pen/ Pencil

**Grades are based on points:**  $\frac{\text{total earned}}{\text{total possible}} = \text{your \%}$

Points are earned through ***attempt*** and/or ***completion of assignments***, and ***through meeting the criteria stated for each assignment.***

### **Participation:**

Monday through Friday you can earn **up to 10 points each day** for ***arriving on time, staying on task, staying in class,*** and ***etc.***

## Assignments:

There will be Resource Credit class assignments for this course. Participation in these tasks and completion of these tasks are part of your assignment grade in this class. Various assignments will have points assigned based on the 'weight' of the assignment (i.e. a paragraph might= 5 points, a report may = 40 points).

## Grades: Transcript Grade is a Pass (P) or Fail (F) Criteria for P or F is stated below.

Pass: A- to A = 90%-100% Extreme effort, risk taking, tremendous improvement, completes all assignments.

Pass: B - to B+= 80%-89% Strong effort, moderate risk taking, solid improvement, completes all assignments.

Pass: C- to C+= 70%-79% Some effort, mild risk taking, some improvement, completes most assignments.

Pass: D to D+= 60%-69% Little effort, little improvement, completes some assignments.

Fail: F = 59% and below No improvement, no effort, little to no work.

## Classroom Community:

Natural and logical consequences exist for showing respect, assuming responsibility for one's actions, and acting safely in class.

The **positive** consequences happen when your choices are helping yourself and helping others feel safe in their environment and allowing teaching and learning to happen. Positive consequences help you build confidence and feel good about yourself.

The **negative** consequences happen when your choices are making others not feel safe in their environment and obstructs the teaching and learning of others.

If a student is having difficulty meeting classroom expectations (i.e. declines to accept the negative consequence), there are additional consequences. If a student chooses to break the rules, then discipline steps will be imposed to curb repeated minor offenses following the Port Townsend's Behavior Intervention System (BIS).

**Steps 1-3** Course Expectations and verbal Re-direction

**Steps 4-7** Parent Notification and assigned detention

**Steps 8+** Administrative Conference and suspensions

## Use of Cell Phones and Digital Devices:

Per Teacher direction digital devices may be considered for use for listening to music, white noise, or silence may be considered to meet student need. Music must be soft enough that your closest neighbor cannot hear it. Please remember and be considerate that some people need a quiet environment in which to learn. Cell Phones and other personal devices are to be in your backpack, not present on self or table, per PTHS Cell Phone Policy.

This classroom is a Facebook and social media **FREE ZONE**. Everyone has the right to feel safe in this environment and in the cyber environment.

**I have reviewed and understand the course objectives and expectations. By signing this form, I agree to the course program. I pledge to be mindful in my words, actions, and thoughts, and I pledge to do my best!**

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(Student Name Print)

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(Student Name Signature)